

Closing - Sellers Checklist by Key Title



Date

1. Transfer utilities out of your name as of the settlement date, or other date agreed upon with the buyer. Be aware that utilities cannot be turned off prior to the walk-through inspection.

Completed

Notes

2. Complete all home inspection items and repairs in accord with the sales contract. Bring all supporting receipts to settlement. Ensure appliances, heating air conditioning, electrical and plumbing systems are in normal working order.

Completed

Notes

3. Bring to settlement a government-issued photo identification, your forwarding address, social security number, garage door openers, and all remaining keys to the property.

Completed

Notes

4. Obtain wiring instructions from your bank and bring them to settlement if you prefer to have your proceeds wired. Seller's funds will be distributed upon recordation of the appropriate documents among the land records (usually within 48 hours of settlement).

Completed

Notes

5. Arrange for alternative transfer of your funds well in advance of settlement if you require it. If you require your funds for an immediate home purchase, we suggest it would be more efficient for Key Title to close your purchase.

Completed

Notes